

# **London Borough of Brent** **Summary of Decisions taken by the Executive** **on Monday 15 July 2013**

PRESENT: Councillor Butt (Chair), Councillor R Moher (Vice-Chair) and Councillors A Choudry, Crane, Denselow, Hirani, McLennan, J Moher and Pavey

ABSENT: Councillor Mashari

ALSO PRESENT: Councillors Cheese, Chohan, S Choudhary, Cummins, Hashmi, Lorber and HB Patel

Agenda Item No	Item	Ward(s)	Decision
1.	Declarations of personal and prejudicial interests		
2.	Minutes of the previous meeting		
3.	Matters arising		
4.	Petition - event day parking - Tokyngton area	Tokyngton	
5.	Outcomes from consultation for parking charge changes and permit changes	All Wards	(i) that the petition and representations received in relation to the notices of proposals dated 9 May 2013 and summarised in section 4 and Appendix A of the report from the Strategic Director of Environment and Neighbourhood be noted; (ii) that approval be given to the retention of longstanding day-long visitor parking duration, from the four hours agreed by the Executive on 12 September 2012, as described in paragraph 4.3 of the report; (iii) that approval be given a new visitor parking price tariff as

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Agenda Item No	Item	Ward(s)	Decision
			<p>described in paragraph 4.3.5 of the Directors;</p> <p>(iv) that approval be given to the extension of the validity of a Wembley Stadium Protective Parking Scheme residents' permit and Brentfield Road zone T from the two years agreed by the Executive on 12 September 2012 to three years, as described in section 4.4 and 4.7.2 of the report;</p> <p>(v) that approval be given to the extension of the maximum duration of virtual visitor passes in the Wembley Stadium Protective Parking Scheme from the four hours agreed by the Executive on 12 September 2012 to one calendar day, as described in section 4.5 of this report;</p> <p>(vi) that approval be given to the extension of the maximum duration of virtual visitor passes in the Brentfield Road zone T from the four hours agreed by the Executive on 12 September 2012 to 24 hours, as described in section 4.7.2 of the report;</p> <p>(vii) that approval be given to the tariff for virtual visitor passes in the Wembley Stadium Protective Parking Scheme and Brentfield Road zone T from the £1 agreed by the Executive on 12 September 2012 to 50p and to continue the longstanding limit of two visitor simultaneous parking passes per household, as described in section 4.5 and 4.7 of the report;</p> <p>(viii) that approval be given to the arrangements for exchanging unused scratch-cards and for easing enforcement in the period immediately after 31 October 2013, when they will become invalid as set out in section 5 of this report, including granting delegated authority to the Strategic Director of Environment and Neighbourhoods as regards the detailed arrangements for timing and implementation;</p> <p>(ix) that authority be delegated to the Strategic Director of Environment and Neighbourhood Services to establish and implement temporary mitigation measures for carers of people that would be eligible for the new cared-for persons' permit, until such time as that permit is formally launched as set out in paragraph 5.13 of the report;</p>

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<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			(x) that the remaining parking tariffs and pricing and product changes agreed by the Executive on 19 September 2012 be implemented where they are unaffected by the representations made and considered within the report.
<b>6.</b>	Annual parking report	All Wards	that approval be given for publication the Parking Services Annual Report 2012/13.
<b>7.</b>	Independent Fostering Agencies Framework Agreement	All Wards	<p>(i) that the Council's participation in a WLA initiative, led by LB Hillingdon, to establish a framework contract for Independent Fostering Agencies be noted;</p> <p>(ii) That authority be delegated to officers to access the IFA framework and give permission to enter into an Access Agreement with the London Borough of Hillingdon to use the framework;</p> <p>(iii) That an exemption from the usual requirements of Contract Standing Order 86(d)(ii) be approved so that it is not necessary to seek advice from the Director of Legal and Procurement each and every time a call-off is proposed from the IFA framework.</p>
<b>8.</b>	Determination of the proposals to expand primary school place provision for September 2014	All Wards	<p>(i) that approval be given to the permanent expansion of Preston Park Primary School (Community) by one form of entry from September 2014, conditional upon the grant of full planning permission under the Town and Country Planning Act 1990 by the end of October 2013 or other such date as agreed by the Director of Children and Families and the Strategic Director of Regeneration and Growth</p> <p>(ii) that approval be given to the permanent expansion of Harlesden Primary School (Community) by two forms of entry from September 2014, conditional upon the grant of full planning permission under the Town and Country Planning Act 1990 by the end of October 2013 or other such date as agreed by the Director of Children and Families and the Strategic</p>

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			<p>Director of Regeneration and Growth.</p> <p>(iii) that it be noted that the reason for approving the alteration of Preston Park Primary and Harlesden primary schools is to provide permanent primary places in areas of the borough which have severe shortages of Reception and Year 1 school places.</p>
9.	HRA Asset Management Strategy	All Wards	<p>(i) that consultation to proceed with Council tenants and leaseholders and with the wider community on the approaches recommended in the draft Asset Management Strategy including in relation to the rent policy proposed therein and that the responses to that consultation shall be taken into account in revising the strategy with a final version to then be reported to a future meeting of the Executive for approval;</p> <p>(ii) that preparation of a programme for infill development within the HRA estate of new affordable housing proceed with the final schemes to then be subject to further approval by the Executive;</p> <p>(iii) that development of proposals for a programme of estate regeneration and redevelopment proceed through taking forward initial feasibility studies with the proposed programme then being subject to further approval by the Executive;</p> <p>(iv) that further examination be made of options to maximise affordable housing development including where appropriate through partnership arrangements and to receive a further report on recommended approaches;</p> <p>(v) that an Asset Management Plan be developed to prepare the required programmes and resources that will be required to enable the prompt implementation of the final strategy once approved;</p> <p>(vi) that expenditure from the Housing Revenue Account be authorised to undertake the above activities of up to £200,000 which will be funded by transferring uncommitted one-off resources from the HRA depreciation budget in 2013-14.</p>

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday 15 July 2013 (continued)**

Agenda Item No	Item	Ward(s)	Decision
10.	Supply and Demand	All Wards	<p>(i) that approval be given to the lettings projections for 2013/14, as detailed in paragraph 3.3 and in Appendix C of the report from the Strategic Director of Regeneration and Growth;</p> <p>(ii) that the analysis of housing supply and demand issues, including performance in 2012/13 and challenges for 2013/14 onwards be noted;</p> <p>(iii) that approval be given to the proposed pilot of incentives for mutual exchanges for under-occupiers living in BHP accommodation, as detailed in paragraph 5 of the report;</p> <p>(iv) that approval be given to the proposed amendments made to the Allocations Scheme, as detailed in paragraph 4 of the report.</p>
11.	School Expansion Programme - temporary primary school expansion 2013/14 and Preston Manor School	All Wards	<p>(i) that the current status of all projects to provide temporary school places for September 2013 and during the 2013/14 academic year be noted;</p> <p>(ii) that approval be given to the use of Anansi to provide temporary school places for three to five years aligning with Knowles House temporary use arrangements and to agree that an appropriate lease/license agreement be entered into with College Green Nursery allowing occupation;</p> <p>(iii) that approval be given to the use of Douglas Avenue to provide temporary classes for up to two years and to agree that an appropriate lease/licence agreement be entered into with a suitable school to allow occupation;</p> <p>(iv) that the use of Strathcona to provide temporary classes for four to seven years, thus withdrawing the site from the market for that period be authorised and to agree that an appropriate lease/licence agreement be entered into with Roe Green Infant School to allow occupation;</p> <p>(v) that authority be delegated to the Operational Director Property and Projects to agree the terms of the lease/license and enter into appropriate agreements;</p>

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<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			<p>(vi) that the current status of the legal process in relation to the restrictive covenants on land belonging to Preston Manor School be noted;</p> <p>(vii) that approval be given to the continuation of the Upper Tribunal process in relation to the covenants related to Preston Manor School.</p>
<b>12.</b>	Clement Close, former children's respite centre	Brondesbury Park	<p>(i) that provided the site is deemed suitable for affordable housing development by BHP or another internal use (such as social care – on a spend to save basis), then subject to further review of the powers under which the land is held, that the District Valuer be appointed to ascertain a transfer value, to the HRA or another portfolio as appropriate;</p> <p>(ii) that if an internal use cannot be identified, to agree that the site be prepared for disposal so marketing can start and therefore approve the disposal of the former Children's Respite Care Centre and adjacent site at Clements Close, Willesden Green, NW6 7JL shown shaded red and verged blue on the site plan at Appendix 2, with access via Clement Close. The capital receipt estimate is in excess of £750,000+ or such transfer value as determined by the District Valuer;</p> <p>(iii) that authority be delegated to the Operational Director Property and Projects, to agree the detailed terms of the transaction in conjunction with the Director of Finance and Corporate Services;</p> <p>(iv) that the capital receipt be apportioned between the two construction projects, previously identified, namely the Village School New Build and Ashley Gardens Refurbishment with any surplus capital being taken as a contribution toward the Council's Capital Programme;</p> <p>(v) The porta-cabin located on the BHP managed part of the site will to be re-located elsewhere within the Clement Close estate following consultation with BHP and local residents.</p>
<b>13.</b>	Advice and Guidance Review	All Wards	<p>(i) that the key findings from the review of service provision in the newly formed advice and guidance stream during 2012/2013 set out in</p>

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			<p>section 3 of the report and summarised at paragraph 3.12 of the report be noted;</p> <p>(ii) that it be noted that existing arrangements for most projects in the advice and guidance funding stream were rolled over on 1 April 2013, due to the review of existing arrangements taking longer than expected and pending a decision from Executive on future provision in light of the review. (See 2.6 for the exception);</p> <p>(iii) that authority be delegated to Assistant Director – Policy to renegotiate of a Service Level Agreement with Brent Community Law Centre for the provision of specialist legal advice until 31 March 2015 as set out in paragraph 3.33;</p> <p>(iv) that authority be delegated to Assistant Director – Policy to renegotiate a Service Level Agreement with Brent Citizen’s Advice Bureau for the provision of generalist legal advice until 31 March 2015 as set out in paragraph 3.33;</p> <p>(v) that the council’s existing grant agreements with Age UK and Brent Mencap be extended until 31 March 2014 as set out in paragraph 3.35 2.6;</p> <p>(vi) that it be noted that Brent Association of Disabled People has encountered some governance and financial difficulties which are affecting the everyday running of the organisation and the council has worked with BADP to investigate these. Regrettably, the council is not in a position to continue to fund the organisation to provide advice and guidance for disabled people in the borough at this time;</p> <p>(vii) Agree to commission a new consolidated advice and guidance service level agreement providing advice and guidance to both elderly and disabled people from 1<sup>st</sup> April 2014 until 31<sup>st</sup> March 2015, with option to extend for a further year, subject to the 2014 Executive decision on future advice provision (as set out in paragraph 3.36);</p> <p>(viii) Agree to seek interim provision of advice and guidance for disabled</p>

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday 15 July 2013 (continued)**

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			<p>people in the borough to replace that which cannot be provided by the Brent Association for Disabled People, until the new arrangement proposed in 2.7 is in place.</p> <p>(ix) Agree to extend existing arrangements for private sector tenant engagement provided by Brent Private Tenants Rights Group until 31<sup>st</sup> March 2014, giving notice that the council does not intend to fund this particular project after that time.</p> <p>(x) Note the intention to manage the monitoring of this grant as part of the themed grants stream during this period and no longer include it as part of the Advice and Guidance stream.</p> <p>(xi) Agree to reallocate the £33,228.98 presently allocated on the tenant engagement project to Housing Need Team in Regeneration and Growth to commission work to address private sector housing issues from 1<sup>st</sup> April 2014 (as set out in paragraphs 3.30, 3.31 and 3.38).</p> <p>(xii) Note the specific proposals (set out in paragraph 3.10) already agreed by members for ward working projects which respond to welfare reforms including work with disabled and elderly people, private tenants and debt benefits advice, including budgeting in light of the need identified during the review.</p> <p>(xiii) Note the plans to work with the Adult Social Care Department and local organisations to map out local services available for disabled and elderly in the borough to ensure better cross agency working and referral pathways between advice provision and other services.</p> <p>(ix) Note the intention to bring the advice services to Executive in 2014 for further consideration, in light of the local government settlement and its impact.</p>
<b>14.</b>	Capital Contribution to West London Waste Authority	All Wards	<p>(i) that agreement in principle be given to a capital contribution of up to £15million, provided that a sufficient number of the other WLWA constituent boroughs agree to contribute as well (since the decision to</p>



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			<p>proceed with the investment is dependent on support from others in order to reach a required level of investment);</p> <p>(ii) that authority be delegated to the Deputy Director of Finance, after consultation with the Director of Legal and Procurement and the Deputy Leader of the Council to agree the final amount and terms of the loan;</p> <p>(iii) that a progress report be submitted in due course.</p>
<b>15.</b>	Treasury Management Annual Report 2012/13	All Wards	That the 2012/13 Treasury Management outturn report as also submitted to the Council and Audit Committee be noted;
<b>16.</b>	Performance and Finance 2012/13, quarter 4	All Wards	<p>(i) Note the Finance and Performance information contained in this report and agree remedial actions as necessary;</p> <p>(ii) Consider the current and future strategic risks associated with the information provided and agree remedial actions as appropriate.;</p> <p>(iii) Challenge progress with responsible officers as necessary;</p> <p>(iv) Approve the use of Children &amp; Families reserves as set out in 4.1;</p> <p>(v) Note the write off of bad debts contained within the appendix to this report.</p>
<b>17.</b>	Any other urgent business		
<b>18.</b>	Reference of item considered by Call in Overview and Scrutiny Committee		